

WORK PLAN

Program/Agency: County Human Services Division

Area of Concern: Integrated Children's Services Plan /Draft

Priority
H M L

Strategy #	Activity/Process	Start Date	End Date	Task Owner	Additional Comments/Info
1.	Determine if the County will be a Tier One or Tier Two County	5/13/08	Due to DPW 6/30/08	ICSP Committee	Due to Angie Logan anglogan@state.pa.us
2.	Determine if an extension for submission should be requested	5/13/08	Requests due by 7/30/08	ICSP Committee	
3.	Determine other stakeholders to be part of the larger ICSP committee and /or how we will involve family/youths/schools/providers in participating in and reviewing the plan.	5/13/08	6/10/08	ICSP Committee	There is an emphasis on the inclusion of families/youth and local educational systems as part of this planning
3a.	Participate in C&Y's Needs-Based Budgeting Process	5/15/08	8/15/08	Michelle/CarrieAnn	5/15/08; 6/5/08; 7/22
4.	Determine what integration efforts will be identified as new areas of focus for this year. Ex: <ul style="list-style-type: none">• Centralized Intake• Single Service Plan• Integrated/Lead casemanagement• Integrated Prevention Plan including selecting indicators (step5)• Other	5/13/08	7/1/08	ICSP Committee	
5.	Complete Appendix A 'Self-Assessment of Community Level	6/10/08	7/15/08	Subcommittee #1	Page 14

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	Outcomes Indicators' including selecting (2) indicators and benchmarks.				
6.	Complete Appendix E "Strategies for Involving families and youth in Integrated Children's Services Planning".	6/1/08	7/15/08	Subcommittee #2	Page 20
6a.	Discuss and determine which strategies will be implemented in 09/10 from Appendix E .	6/1/08	7/15/08	Recommendations from the Subcommittee to the ICSP committee	
7.	Determine if a Promising Practices Incentive Grant should be applied for, gather information to support the request and complete Appendix G (must be Tier One) Options: <ul style="list-style-type: none"> • Integrated Casemanagement • Centralized Intake • Prevention Planning • Other 	7/1/08	8/1/08	ICSP committee.	Page 27
8.	Determine who will gather information and write each section of the Integrated Plan: <ol style="list-style-type: none"> 1. Cover Page 2. Executive Summary 3. Description of Stakeholder/Family/Youth Input 1 page+Appendix E 4. Self Assessment of Community Indicators-Appendix A (ties to #5) 	6/10/08	8/1/08	<ol style="list-style-type: none"> 1. Michelle/Connie 2. Review by committee and directors for changes/recommendations 3. Subcommittee #1 4. Subcommittee # 2 5. Kenny/Raye/Michelle/Barb 6. Michelle 	

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	<ul style="list-style-type: none">5. Update on Implementation of Current Plan (5 pages). Update outcomes for existing goals.6. Notification to Submit as Tier One if applicable7. Planning for Full Integration (10 pages)- description of upcoming integration activities (ties to #4.8. Promising Practices Grant (if Tier One if applicable)9. Putting all the information together for submission 8/15 or 9/15			<ul style="list-style-type: none">7.8.9. Michelle and Connie	
9.	Draft available for review by committee/directors/key stakeholders. Signature pages completed.	8/7/08 9/2/08	8/12/08 9/8/08	Michelle/ Connie	
10.	Plan submitted to Secretary Richman		8/15/08 9/15/08	Michelle/Connie	Submitted electronically to RA-secretaryoffice@state.pa.us