
SENIOR LEADERSHIP TEAM

Date of Meeting: Tuesday, October 23, 2007

Minutes Prepared By: Kim Baker, Administrative Assistant, Human Services

1. Purpose of Meeting

- Patti Colbey and Pat Neiderer presented an exercise on Making Sense of Ethics
- Renovation of Government Center
- Team Updates

2. Attendance at Meeting

<i>Name</i>	<i>Name</i>	<i>Name</i>
Dr. Jerry Anderson - CYS	Susan Noya - MHMR	Guest – Commissioner Mitrick
Dr. Judith Bassett – HSD	Chuck Snyder - AAA	
Wayne Bear – YDC	Lori Stephenson – MH-MR	
Patricia Colbey – CYS	Liz Vaught - MHMR	
Barbara Eubanks – CYS	Steve Warren – MHMR/D&A/HC	
Karen Euculano - MHMR	Jane Whitsel – HSD	
Pat Fink - AAA		
Stephanie Fry - AAA		
Michelle Hovis - HealthChoices		
Kendra Kakos - MHMR		
Pat Neiderer - CYS		

3. Meeting Notes, Decisions, Issues

- Dr. Bassett welcomed everyone and introduced Commissioner Mitrick as a special guest.
- Commissioner Mitrick spoke about the good work being done in the Human Services Division they are hearing about in the Commissioner's Office. Commissioner Mitrick thought it was a wonderful idea to share the book about teams and then dialogue about it at a later date.
- Dianna Benaknin introduced the two new members to the team from Area Agency on Aging: Pat Fink and Stephanie Frey.
- Patti Colbey and Pat Neiderer had a presentation and exercise on "Making Sense of Ethics". Everyone broke into groups to do an exercise to determine who should receive a transplant when all are in equal need and financial situation.

- Updates:

Directors and Facilities Management are meeting between now and December to plan the new building. Design plan should be done by the end of December. January through May the Bid packages will go out. The Government Center will be vacated around August or September. The parking lot will be renovated after the building is complete. Elevators will be moved to the back door. The back porch will be closed in and become a new entrance for Consumers.

- Team Updates:

Fiscal Team - Chuck Snyder stated they are concentrating on the software platforms being used by the various departments. All use parallel systems but the software is all different.

Contract Management Team - Karen Euculano stated that they are focusing on outcomes. Standing Outcomes and getting everyone trained.

Knowledge Management Team - Susan Noya stated they are doing the second data mining across the systems for Self Assessment. October 24 will be the date the results will be returned. The Formulating presentation will be November 7, 2007 to the Commissioners.

Customer Focus Team - Barbara Eubanks stated that she is meeting this Thursday at 9AM in the 3rd Floor Window Room. The focus of the Customer/Market Group is what the expectations consumers have are. There will be two more consumers joining the board. To date they have identified their mission and vision statements.

Wayne Bear stated that the Systems of Care Team had a meeting where Appreciative Inquiry was presented. This is a system of decision making that is strength based and incorporates the skills between the public and private sectors to identify resources.

Ages and Stages - Patti Colbey stated that they have identified the need for transitional housing for youth in the County of York and are working on a concept paper.

3. Meeting Notes, Decisions, Issues

Quality Management - Michelle Hovis stated that they have developed a protocol for sharing complaints and grievances.

Other Business

- Dr. Bassett updated the group about the Needs Assessment and stated that the consultant is finished with the online survey; however, you can still take the survey by phone or fax until December. The second part will be done in December and the Steering Committee will determine how to move forward at that point in time.
- The County is doing a compensation study to determine if current wages are in line with the private sector. As part of the study the division will see about pulling out of the State Civil Service and starting our own Civil Service in the County. This study will be happening over the next 9 months.

4. Action Items

<i>Action</i>	<i>Assigned to</i>	<i>Due Date</i>	<i>Status</i>
The Five Dysfunctions of a Team (Members are asjed to read the book to be able to participate in the November Senior Leadership Team Activities.	Wayne Bear and CarrieAnn Frolio	November meeting	

5. Next Meeting

Target Date:	<u>Tuesday November 27, 2007</u>	Time:	<u>1:30 PM</u>	Location:	<u>Room 2A in the Government Center</u>
Objectives:	<ul style="list-style-type: none"> • • • 				