

Integrated Children's Leadership Team
Committee Meeting

Date of Meeting: July 8, 2008 @ 2 p.m.
Location of Meeting: 1st Floor Conference Room, 100 W. Market Street
Facilitator: Michelle Hovis
Minutes Prepared by: Connie Livingston

1. Purpose of Meeting (see attached agenda)

- Draft and Prepare a Integrated Children's Service Plan to be Submitted to DPW

2. Meeting Attendance

<u>Name (bold were in attendance)</u>	<u>Agency</u>
Barb Schroeder	HCMU
Becky Wilson	CYS
Beth Rosengrant	CYS
Bob Monton	YDC
Bob Piccolo	HCMU
Bruce Funk	HSD
Bryce Wichard	JPO
CarrieAnn Frolio	CYS
Connie Livingston	HCMU
Dan Abrahams	MHA
Jennifer Moubray	CYS
Jerry Anderson	CYS
Jodi Skiles	D&A
Joel Richie	MHMR
Kara Jane LeCates	LIU #12
Kenny Watts	HSD
Liz Vaught	MHMR
Michelle Hovis	HCMU
Patti Colbey	CYS
Paul Stevens	CASSP
Raye DeShields	MH-MR
Sharon Harlacher	E.I.
Steve Warren	MHMR
Sue Claytor	JPO
Tiffani Kleiser	MH-MR

3. Meeting Notes, Decisions, Issues

Introductions were made

Outcomes Subcommittee - recommendations - were presented by Kenny Watts. This is Appendix A in the Plan. Outcome selected was Safe and Stable Families and Communities. The Indicators are: Foster Care Reunification within 12 months and Reports of Child Abuse and Substantial Abuse. These indicators will also need to be cross-referenced with the Needs Based Budget as prepared by Children & Youth. Strategies to meet the outcome area are: Cross-training initiatives between the child-serving systems; increase in family group decision making and establish a mental health/dependency court.

Family and Youth Subcommittee, Appendix E was presented by Bob Piccolo. After reviewing and reading Appendix E and speaking with the various agencies within the HSD, it is noted we are doing quite a bit when it comes to integration but there is quite a bit yet to be done. We need more involvement between agencies, departments, and people. We need to hold another meeting, to determine what we do well, what we don't do well, and what we can do to make it better.

JPO/CYS shared casemanagement was presented by Sue Claytor. Sue and Dr. Anderson did have a telephone conversation with Berks County who is currently piloting a program on shared casemanagement. They are revamping their draft plan. There is a meeting to be held on Thursday, July 10th to further discuss what qualifies and what impacts shared casemanagement.

MH/Dependency Court was presented by Steve Warren. The committee has not met but members have been selected. They will have a complete report including budget numbers before the Aug. 12th meeting.

Plan Writing/Updating was presented by Michelle Hovis. A draft of the 2009/2010 Plan should be in the committee's hands by our next meeting.

Interest and/or the need for any Promising Practices Grant. Dependency Court is considering requesting funds to support this proposal. Outcomes subcommittee also mentioned extension training could run into a large amount of money on which a grant might be requested.

Strategies for Promoting Cultural Competence is Appendix F.

JPO requires 10 hours of cultural diversity training. Have gone to local colleges to recruit PO's and to increase the number of resumes/applicants.

E.I. and staff including E.I. providers have a training once a year. This year the subject is migrant workers. Trainings are held here. Trainings have been held on the deaf community and the Hispanic community.

CYS has "charting the course" which is training for new hires which includes cultural diversity.

D&A also trains staff and providers on cultural diversity pertaining to drug and alcohol.

HSD did have a training committee which is current frozen. Currently the Commissioners have tabled the hiring of a Training Coordinator. It appears apparent the ICSP is in need of a Training Coordinator within the County. Suggestion made to ask this to be included for discussion at the next Commissioners meeting. Bruce said he would make the suggestion to Chuck Noll.

In the past, the Chamber of Commerce and also Crispus Attucks has provided training on cultural diversity.

How many HSD employees are bi-lingual? How many can use sign language? YDC has a bi-lingual employee on every shift except one. JPO has one bi-lingual employee. It was also noted there is a telephone service which you can connect with who will provide translation services.

Opportunities for sharing ideas with other stakeholders. This is Appendix C which lists names and contact information of those on the cross-systems team. These are the person who should be involved in our committee and subcommittees. If you know of someone who fits into this group, please invite them to the next meeting.

Brief Update on Last Year's initiatives.

JIFF. Updated agreements have been emailed. Need to be signed by MH-MR and CYS.

Information can then be downloaded to the computer and the JIFF can begin to be implemented within those two departments.

Peer-to-Peer Grand Rounds. So far this team has gotten together three times. It is a monthly meeting of case workers who bring to the meeting cases in which they have concerns. The cases are discussed and a determination is made as to whether the cases should be or can be worked on between agencies.

On-going Discussion of Continued Integration Efforts. We need to THINK BIG PICTURE! How better to serve our consumers, to provide services to children, provider common assessments, unified assessments.

Parent Advisory Forum is starting up in the Hanover area. If you know of anyone who would like to participate please have them contact Paul Stevens. This is a parent driven committee which meets to discuss current services available, supports and education for parents whose children have mental health issues or mental health behaviors.

Next Meeting: August 12th @ 2 p.m. First Floor Conference Room, 100 W. Market St. Chairperson will be Steve Warren.

4. Action Items			
<u>Action</u>	<u>Assigned To</u>	<u>Due Date</u>	<u>Status</u>
Have training coordinator added to the next Commissioner's meeting	Bruce Funk		

5. Next Meeting					
Target Date:	8/12/08	Time	2:00	Location	1st floor conf. room
Target Date:	9/9/08	Time	2:00	Location:	1st floor conf. room
Target Date:	10/14/08	Time	2:00	Location	1st floor conf. room
Target Date:	11/11/08	Time	2:00	Location	1st floor conf. room
Target Date:	12/8/08	Time	2:00	Location:	1st floor conf. room

Next Meeting Objectives: Review sub-committee progress, discuss additional plan requirements, discuss possible promising practices grant possibilities.